

Minutes of meeting

School Improvement Sub Committee

Date:	3 March 2020	Time:	11:00
Location:	Ormiston Trust 1 Bell Yard London WC2A 2JR	Clerk:	Emma Pemberton Personal Assistant to Rob Pritchard National Director of Education
Apologies:	Peter Murray PM Founding Chairman Amelia Walker AW Director of Strategy Tuesday Humby TH National Director of Teaching and Training		
In attendance:	Jan Renou (JR) (Chair) Trustee Paul Hann (PH) Chair and Trustee Ian Brookman (IB) Trustee Rob Pritchard (RP National Director of Education Nick Hudson Nick Hudson (NH) CEO Gwayne Webb (dial in) (GW) Regional Director East Luke Bowers (dial in) (LB) Regional Director South Paula Arrowsmith (dial in) (PA) Regional Director West Phil Loftus (dial in) (PL) Regional Director North Jane Nolan (dial in) (JN) Regional Director Primary and SEND		

	Item	Action
1.	Welcome and apologies	
1.1	JR extended her thanks to PH for his time as Chair. JR also wished to thank OAT Head Office for the organisation, time and support during her visit in February 2020.	

	JR gave apologies for AW, TH and PM (PM due to difficulties in phone connection).	
2.	Review of November 2019 Minutes	
2.1	<p>JR reviewed previous minutes from 26 November 2019. Hardcopy signed and dated for file.</p> <p>RP provided an overview of current standing:</p> <p>Ofsted</p> <p>A summary of the recent visits was relayed to Trustees, including acknowledgement of expected Ofsted visits due and grades received and anticipated.</p> <p>Recruitment</p> <p>The current Principal recruitment process was overviewed.</p> <p>Curriculum Led Financial Planning (CLFP)</p> <p>The Education Team are working closely with both OAT Finance Team and secondary academies addressing CLFP. This has proved to be a very positive exercise that is set to continue in coming months. It has helped both OAT and secondary academies to focus on curriculum, subjects and teaching ratios.</p> <p>CLFP work is also supporting our budget plans, with Finance and RDs holding budget meetings with academies to become more efficient. Initial observations have already identified a number of key savings across the Trust, which will hopefully be supported by Local Authority funding yet to be determined.</p> <p>A discussion took place highlighting that savings made could fund a possible increase in Regional Lead Practitioner (RLP) provision by six, which would then support academies most in need. This is already part-funded but the long-term plan is to increase capacity of LPs significantly across the Trust.</p> <p>Coronavirus</p> <p>A small number of academies have been taking precautionary measures following staff/pupil trips abroad to effected countries during half term. These are being managed and academies remain open. There are some staff and children self-isolating as a precautionary measure but no confirmed cases.</p> <p>Key Stage Query</p> <p>A discussion took place in relation to the subject KS3 entry. OAT plans to move forward with a 3-year Key stage 3. Academies wishing to take a different approach will be subject to an OAT review to ensure that the academy's decision is to the benefit of students.</p>	
3.	DC2 Tracking data – progress towards targets (RP)	
3.1	DC2 Tracking data was reviewed and discussed, highlighting areas of progression and areas where improvements could made.	

	<p>The Trustees asked if it would be possible to have year on year comparisons at each data collection point. This would be useful at Academy, Trust and National level to allow for a better understanding of progress.</p> <p>A discussion took place to determine how to improve accuracy of predictions. The current process was overviewed. The Education Team is working closely with the Data team to help improve systems and facilitate change in processes at academy level.</p> <p>A discussion took place to identify what other resources are available to offer support to academies in difficulties. It was communicated to Trustees that OAT has a clear pathway to grow and support academies through the implementation of Executive Principals and recruitment of RLPs.</p> <p>The Trustees currently feel somewhat frustrated with the evident inaccuracy of some data predictions by academies. RP reassured the committee that the accuracy of data is being addressed as a matter of importance.</p> <p>There was a discussion around aligning Progress Boards to the SIS-Committee meetings and the feasibility of doing so. It was felt that this would be too difficult to facilitate across 40 academies but Executive attendance at Progress Boards could be used to monitor and challenge where appropriate.</p> <p>It was also highlighted that DC3 data due in April, which will also provide a platform to review and challenge academies if necessary. RP sought to allay concerns by taking responsibility going forward.</p>	
4.	Academies Progress Discussion (RP)	
4.1	The committee discussed a number of academies and outlined their progress in attainment and governance.	
5.	A.O.B.	
5.1	<p>Meeting Format</p> <p>A review of the current meeting format was discussed and it was observed that, although it is good to speak to the Regional Directors and receiving regional updates, it would work better to include this element on the agenda at every other meeting so that the committee can focus on other areas. Suggested items could include deep dives into areas such as safeguarding and SEND, or to focus on a 'theme' to give breadth and depth of issues across the Trust. By doing so it would allow Trustees to provide a meaningful contribution.</p>	
6.	The next meeting to be held on 5 May 2020	